

Terms of Reference

RECRUITMENT OF AN INTERNATIONAL CONSULTANT TO CARRY OUT TRAINING IN AREAS OF NATIONAL AND INTERNATIONAL BORDER HEALTH INSPECTION

1. BACKGROUND

The World Bank Group (WB) supports Cabo Verde with the implementation of the Health Security Program (HeSP). As such, the Special Projects Management Unit (UGPE) of the Ministry of Finance (MF) is responsible for the fiduciary administration of the HeSP in Cabo Verde, while the Ministry of Health oversees its technical implementation.

HeSP aims at strengthening the capacity of the countries' beneficiary to detect, prepare for and respond to health emergencies linked to infectious diseases. Several project activities are therefore planned to strengthen human resources for health security.

The Government Program for the 10th Legislature aims to strengthen efforts to combat pests and diseases and to improve phytosanitary and zoosanitary inspection services, as well as internal and external quarantine measures.

Plant and animal products of nutritional and sanitary quality are the strongest lever for optimizing human health and environmental sustainability on Earth. Therefore, a transdisciplinary and multisectoral approach to the One Health concept is one of the key strategies for their effective optimization and control.

Taking into account that, Cabo Verde is a country where more than 70% of its products are imported, it is imperative to strengthen controls at ports of entry. To this end, the country has a team of zoo and phytosanitary inspectors who work daily at the ports and airports of Praia, São Vicente, Boavista, and Sal.

Inspectors annually inspect significant quantities of food products of plant and animal origin, as well as live animals. During this operation, there is a significant risk of entry of transboundary pathogens, pests, diseases, toxins, and contaminants. Therefore, it is essential that health decisions based on technical and scientific evidence be made to ensure that safe and harmless food is placed on the market for public consumption.

The systematic preparation and strengthening of Inspection Services for action at the border level are essential as they aim to prevent the entry, establishment and spread of pests, diseases and pathogens that have repercussions on the health of people, animals and plants.

Diseases with epidemic potential can easily cross borders due to the movement of people and goods, hence the urgent need to train inspectors in inspection procedures based on modern techniques.

The Ministry of Agriculture and Environment (MAA) is responsible for ensuring that products of plant and animal origin and live animals that are likely to carry harmful organisms and pathogens that pose risks to public health and the environment do not enter or circulate within the country.

2. JUSTIFICATION

The strengthening of technical capacity is aligned with the recommendations from the 2019 AEC, which states that port inspectors must be able to implement increased surveillance and detection to prevent the entry into the country of diseases, pests, toxins, contaminants, and pathogens with pandemic potential through live animals, plants, and products of plant and animal origin.

According to the Single Window for Foreign Trade (JUCE), a process of modernization and integration of the various services involved in import and export operations in Cabo Verde is underway. This process notably includes phytosanitary and zoosanitary inspection services, whose activities are essential to ensuring the protection of human, animal, and plant health.

To ensure the effective integration of these services into the JUCE system, it is imperative to standardize inspection procedures at all points of entry in the country. This harmonization aims to ensure consistency in operational practices, increase inspection efficiency, and promote transparency, predictability, and fairness in cross-border trade.

To do so, this TOR describes the responsibilities and duties of a consultant for training zoo health inspectors, in order to fulfil the tasks described below.

3. CONSULTANCY PURPOSE

The main purpose of this contract is to:

General objective:

Train 47 national zoosanitary inspectors and technicians, including 22 women and 25 men, at the country's main borders (air and sea) in innovative techniques for inspecting animals and products of animal origin.

Specific objectives:

- Explain the procedures for bilateral trade health agreements;
- Explain the procedures for prior application for import health authorization;
- Present the risk analysis mechanisms in the import/export process;
- Specify the health requirements, certificate of origin, and certificate of quality for the different animal species (cattle, sheep, goats, pigs, horses and rabbits), as well as products of animal origin (meat and its derivatives, milk and its derivatives, fish and shellfish, eggs and their derivatives, processed products, honey, iodized salt, veterinary medicines);
- List the international health certification standards for the movement of pets and exotic species;
- Describe the stages of the sanitary inspection: documentary, physical and laboratory;
- Present internal and external quarantine measures (Diseases and zoonoses);

- Present the standards of the WTO SPS (Sanitary and Phytosanitary Measures) agreement, the Codex Alimentarius, the WHO Terrestrial Animal Code and regional and national standards/regulations;
- Introduce and train participants on Standard Operating Procedures (SOPs) for border health inspections, ensuring harmonization and standardization of inspection practices across the country.

4. DUTIES AND RESPONSIBILITIES

The consultant shall develop a training program, including the schedule and methodology;

Use illustrative resources such as videos and practical demonstrations;

Develop and introduce Standard Operating Procedures (SOPs) for border health inspections to enhance harmonization and standardization of inspection practices across the country. The SOPs must be prepared prior to the training and used as reference materials by the trainees.

5. METHODOLOGY

The methodology that will be used during the training will consist of power point presentations, associated with illustrations through images and videos and practical demonstrations at the level of ports and airports and any others that the consultant sees appropriate. The training will be carried out in two sessions, each lasting 5 working days.

6. RESULTS AND PRODUCTS OF THE CONSULTANCY

National health inspectors and technicians trained in border health inspection procedures and techniques, with a harmonized inspection system aligned with international best practices;
System of border health inspection harmonised and strengthened in line with international best practice.

The consultant must submit the training program and technical content to DSPSA for approval.

Stages	Results	Related Products	Period
Training of national health inspectors and technicians	Trained national health inspectors and technicians and harmonized inspection system	Training report prepared	10 days (5 days for each group)

Table 1: Results and related Products to be delivered by the consultant

7. PROFILE, REQUIREMENTS AND QUALIFICATIONS REQUIRED OF THE INDIVIDUAL CONSULTANT

The Individual Consultant to be hired must have the following requirements:

- A minimum of a bachelor's degree in veterinary medicine (a master's degree or specialization is considered an asset);
- At least 10 years of relevant experience in the aforementioned area;
- Minimum of 10 years experience in the area of health inspection;
- Minimum of 10 years' experience as a trainer/teacher, with good knowledge of training methodology;
- Oral and written proficiency in Portuguese

8. EXECUTION SCHEDULE AND PRODUCTS

Activities	S	O	N	D
Preparation of teaching content, methodology and logistics				
Carrying out the training - Group 1 (5 days)				
Carrying out the training - Group 2 (5 days)				

Preparation and submission of the final report (1-2 days)				
Adjustments and final validation of content				

Table 1: Schedule

Product	Duration	Payment per product (%)
Training planning, preparation and content	5 days	25%
Training of inspectors and technicians (2 groups)	10 days	50%
Final report + delivery of harmonized content	5 days	25%

Table 2: Execution and products

9. INSTITUTIONAL ARRANGEMENT

The consultancy work will be carried out under the direct supervision of the Directorate of the Livestock and Animal Health Service of DGASP/MAA, the INC under the one health approach of the National Institute of Public Health and the UGPE.

10. CONTRACT TERM

The consultancy will have a duration of 30 calendar days from the date of contract signature.

11. TYPE OF CONTRAC

A fixed-price contract will be signed. Consultant payments will be linked to the approval of deliverables. Reimbursable expenses will be paid upon submission of original receipts at actual cost.