



# UNIDADE DE GESTÃO DE PROJECTOS ESPECIAIS

## DIGITAL CABO VERDE

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**Country: Cabo Verde**

**Name of Project: DIGITAL CABO VERDE**

**Crédito N.º.: IDA 6792-CV | Project ID No.: P171099**

**Contract Title: Technical Assistance for the development of a Digital Skills and Readiness Strategy**

**REoI No: 64/DCVP/UGPE/2024**

## CLARIFICATION # 1

### QUESTION NO. 1

Whether the evaluation of the expression of interest will be evaluated according to the qualification criteria presented in the REQUEST FOR EXPRESSIONS OF INTEREST document or according to the Terms of Reference (5. Qualification Criteria, page 11).

### ANSWER NO. 1:

The expression of interest will be evaluated according to the qualification criteria presented in the request for Expressions of Interest (REoI). Please see point 6 of the REoI.

### QUESTION NO. 2

Should we submit at least three letters of recommendation signed by previous clients of similar projects, at the expression of interest stage?

### ANSWER NO. 2:

Please see point 5 of the REoI “Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services”.



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#### QUESTION NO. 3

TOR indicates that the company must have professionals with recognised credentials in carrying out studies related to digital literacy and in establishing strategies, frameworks and definitions of digital competences for the public and private sector in various countries around the world over the last five (5) years. Do these professionals have to be part of the project team? Or do we just have to prove that we have these professionals in the company? Do we have to present them at the expression of interest stage?

#### ANSWER NO. 3:

Note that according to point 7 of the REoI, "Key Experts will not be evaluated at the shortlisting stage." And please see point 5 "Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services".

#### QUESTION NO. 4

TOR indicates that the company should include professionals who have been published in research circles on topics including digital skills, digital inclusion, the public and MSME sectors and meaningful use of the Internet, do they want us to present researchers with publications. The team requested in the Terms of Reference does not mention these profiles.

#### ANSWER NO. 4:

Note that according to point 7 of the REoI, "Key Experts will not be evaluated at the shortlisting stage."

#### QUESTION NO. 5:

What are the criteria, elements, and items that will be evaluated during the expression of interest process?



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#### **ANSWER NO. 5:**

The expression of interest will be evaluated according to the qualification criteria presented in the REoI. Please see point 6 of the REoI.

#### **QUESTION NO. 6**

Is it possible to provide the technical document that clarifies these evaluation criteria/scores?

#### **ANSWER NO. 6:**

The expression of interest will be evaluated according to the qualification criteria presented in the REoI. Please see point 6 of the REoI.

#### **QUESTION NO. 7**

Is it mandatory to submit letters of recommendation or proof of similar work execution at this stage, and if so, could we request additional guidance on the requirements and specific information to be included in the documents?

#### **ANSWER NO. 7:**

Regarding the content, please see point 5 of the REoI “Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services”.

#### **QUESTION NO. 8**

Is there a structure/template or specific guidelines to follow for preparing the Expression of Interest, and is there any guidance on the content that should be included in this note?

#### **ANSWER NO. 8:**

Regarding the content, please see paragraph 5 of the REoI.



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#### QUESTION NO. 9

Is it mandatory to include the team's CVs and the proofs indicated in the Terms of Reference during the expression of interest?

#### ANSWER NO. 9:

Note that according to point 7 of the REoI, "Key Experts will not be evaluated at the shortlisting stage" and in point 5 "Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services".

#### QUESTION NO. 10

Is it possible to provide the technical document that clarifies these evaluation criteria/scores, specifically in the Expression of Interest process?

#### ANSWER NO. 10:

The expression of interest will be evaluated according to the qualification criteria presented in the REoI. Please see point 6 of the REoI.

#### QUESTION NO. 11

Whenever it concerns work carried out with public entities, is it possible to present the contract between the public entity and the service-providing company as proof of work execution, containing the description of the work performed?

#### ANSWER NO. 11:

Regarding the content, please see point 5 "Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services".

UGPE, March 04, 2024